



Alabama

***High Objective
Uniform State Standard
of Evaluation
(HOUSSE)
for
Highly Qualified
Teachers***

Application and Worksheets

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State Superintendent
Alabama Department of Education
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Alabama Highly Qualified Teacher Application HOUSSE Option

This application form and the worksheets that follow should be completed by teachers who are seeking Highly Qualified Teacher status through the high objective uniform state standard of evaluation (HOUSSE) option. The completed and signed application, worksheets, and documentation should be submitted to your building administrator. Teachers who earn 100 points for this option meet the federal Highly Qualified Teacher definition. Additional definitions and explanations can be found in the accompanying HOUSSE supplement.

Name: _____ SSAN: _____ Certification: _____

School System: _____ School: _____

Content Area for Which I am Seeking Highly Qualified Teacher (HQT) Status: _____

The federal No Child Left Behind Act (NCLB) core academic subjects include: English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography. For an elementary teacher (K-6), the content area should be listed as "elementary" since NCLB requires that teacher to demonstrate competency in the broad elementary curriculum. For Alabama, all middle/secondary teaching fields are included except health education, physical education, driver and traffic safety education, ROTC, and career technical education. The areas of emphasis for elementary teachers include English language arts, mathematics, science, and social science.

Teachers should complete the worksheets first and then transfer the summary information to the chart below.

HOUSSE Component	Measure	Point Value	Total Points	Verification (local/state)
College Coursework in Content Area	Semester hours 40 hours' maximum	1 point for each semester hour	40 points maximum	
		1		
College Coursework in Professional Studies Related to Content Area	Semester hours 35 hours' maximum	1 point for each semester hour	35 points maximum	
		1		
Professional Development Related to Content Area	Number of activities 12 activities' maximum	3 points for each activity	36 points maximum	
		3		
Professional Activities Related to Content Area	Number of activities 5 activities' maximum	4 points for each activity	20 points maximum	
		4		
Years of Public School Experience in the Content Area	Years of public school experience in content area	2 points each year for most recent 10 years. 1 point for each year over 10 years.	30 points maximum	
		2 or 1		
Recognition in Content Area	Number of recognitions 2 recognitions maximum	2 points for each recognition	4 points maximum	
		2		

I hereby verify the information contained in this application is accurate and that the teacher named above has scored a minimum of 100 points on the Alabama HOUSSE option and is in compliance with the *No Child Left Behind Act*, Section 1119.

Name of Superintendent or Designee

Signature of Superintendent or Designee

Date

Introduction

This application form provides an opportunity for Alabama teachers to meet the highly qualified teacher requirements of the No Child Left Behind Act of 2001 (NCLB) through a high objective uniform state standard of evaluation (HOUSSE) option. Teachers who apply should be those who do not meet the Alabama highly qualified teacher definition through other options described in the [Alabama Model for Identifying Highly Qualified Teachers](#).

To complete this application you will need:

- Documentation of your teaching experience from applicable school systems (letter/memorandum from personnel officer, superintendent, etc.)
- Photocopies of all your college transcripts
- Documentation of professional development and professional activities related to your teaching assignment during the last ten years (syllabi, agenda, certificates of attendance, or other documentation)
- Documentation of awards, recognition, and/or publications

Each worksheet in this application represents a component of Alabama's HOUSSE option. The worksheets provide directions, a form for summarizing your documentation for each component, the point values and maximum points that may be accrued for each component, and a space for totaling the points for each component. The following components are included in the HOUSSE option as measures of content knowledge and skills:

- College coursework in the content area for which you are applying
- College coursework in professional studies related to the content area for which you are applying
- Professional development related to the content area for which you are applying
- Professional service activities related to the content area for which you are applying
- Years of public school experience in the content area for which you are applying
- Recognition in the content area for which you are applying

The maximum measures and points for each of the component areas are as follows:

<u>Component</u>	<u>Measurement</u>	<u>Point Value</u>	<u>Maximum</u>
Coursework in content area	40 semester hours' maximum	1 point per semester hour	40 points
Coursework in professional studies related to content area	35 semester hours' maximum	1 point per semester hour	35 points
Professional development related to content area	12 activities' maximum	3 points for each activity	36 points
Professional activities related to content area	5 activities' maximum	4 points for each activity	20 points
Public School Experience	Years 1-10 experience	2 points per year for most recent 10 years	30 points
	Years 11 and over experience	1 point per year for each year over 10 years	
Recognition in content area	2 recognitions' maximum	2 points for each recognition	4 points

Additional explanations and clarifications are provided in the document entitled Alabama HOUSSE supplement. You will want to study the information provided in that document as well as the information on each worksheet in this document before completing the application.

Professional Activities Related to Content Area

Report any professional activities in which you have participated that document your knowledge and skill in this content area. The activities should provide clear evidence of your expertise in this content area.

Examples:

- Writing curriculum guides in the content area for your school system.
- Writing assessments for your district.
- Teaching a quarter or semester course in your content area for a local college or university.
- Writing state content standards, curriculum models or assessments in the content area.
- Trainer of curriculum alignment, curriculum mapping or curriculum audits in the content area.
- Clinical faculty in a formal school-university partnership.
- Research-based state, regional, or national presentation selected by the review panel for the state, regional, or national conference.
- Peer mentoring, peer coaching, peer review.
- Any professional activity that is recognized and acknowledged by the school system or state in which the teacher educates, leads or mentors other teachers to advance their professional practice in grade appropriate subject matter, teaching skills, and/or academic content standards.

Name: _____ SSAN: _____

Professional Activities Related to Content Area

Activity	Dates of Activity

POINTS Four points per professional activity up to 5 activities. Maximum 20 points for professional activities.	TOTAL ACTIVITIES Count the number of professional activities in content area up to a maximum of 5 activities	POINT VALUE <div style="text-align: center;">x 4 Points =</div>	TOTAL POINTS Enter this number on the application summary form under Professional Activities

Years of Public School Experience in the Content Area

Please indicate the number of years of public school experience that you will have in this teaching content area as a fully certificated/licensed teacher by the end of the current year.

Service of one semester or more in a given year can be counted as one year.

Short-term substitute teaching, long-term substitute teaching, student teaching, teaching under an Emergency certificate, service of less than one semester during a given year, and summer school do not count.

Name: _____ SSAN: _____

Years of Public School Experience in the Content Area

<u>School System</u>	<u>Years of Experience</u>

POINTS Two points per year for most recent 10 years. One point per year for each year over 10. Maximum 30 points possible.	10 YEARS or LESS Enter the number of years of public school experience in content area up to 10 years	POINT VALUE	SUB TOTAL Maximum value for subtotal is 20 points	TOTAL POINTS Total points should equal the sum of the points in the subtotal column. Enter this number on the application summary form under Experience
		x 2 Points =		
	11 YEARS or MORE Enter the number of years of public school experience in content area beyond 10 years of experience	POINT VALUE	SUB TOTAL Maximum value for subtotal is 10 points	
		x 1 Point =		

Recognition in Content Area

Report any teacher award you have received, or any publication that you have authored, that meets the following requirements:

Awards:

- State or National Teacher of the Year.
- Presidential Awards for Excellence in Mathematics and Science Teaching.
- Outstanding educator awards from content professional organizations.
- Other regional, state, and national awards that are based on knowledge and skill in your content area.
- Milken awards.
- ALFA teacher of the month.
- State or national teaching excellence awards in content area.

Publications:

- Research articles accepted for publication in a refereed journal in your content area.
- A book specifically related to the content area for which you are applying (author or co-author).

*District awards do not count.

Name: _____ SSAN: _____

Recognition in Content Area

Recognition	Date of Recognition

POINTS Two points per recognition up to two recognitions. Maximum 4 points for recognition.	TOTAL RECOGNITIONS Count the number of recognitions in content area up to a maximum of 2 recognitions	POINT VALUE	TOTAL POINTS Enter this number on the application summary form under Recognition
		x 2 Points =	