

ANNISTON CITY BOARD OF EDUCATION
Request for Proposals (RFP) for
Interior Painting of the Kilby House
Bid #: ACS Kilby House 122021

The Anniston City Board of Education (ACBOE) is currently seeking proposals from qualified companies experienced in providing painting service at ACS Kilby House.

Bid Schedule

RFP Release	Wednesday, December 8, 2021
Deadline for Receipt of Proposals	12:00 p.m., Wednesday, December 15, 2021
Closed Proposal Opening	12:00 p.m., Wednesday, December 15, 2021
Board Approval	December Thursday, December 16, 2021

Proposal Delivery Instructions –

Proposals shall consist of one original and six copies *Bid #: ACS Kilby House 122021.*

Submit proposals in a sealed envelope to:

Ann Battle
Finance Department
Anniston City Board of Education
4804 McClellan Blvd.
Anniston, AL 36206

Proposals will be received until 12:00 p.m. CDT on Wednesday, December 15, 2021 (**No Proposals will be accepted after this time**). To be accepted, all proposals are to be submitted, in sealed packages marked “Response to Painting Service RFP”. Proposals must be sent by U.S. Mail, courier service such as Federal Express or United Parcel Service or hand delivered. **NO** proposals will be accepted via fax transmission regardless of time of delivery. One original and six copies of each proposal should be sent or delivered to Anniston City Board of Education.

Contracts and Obligations - Contracts and obligations are contingent upon the ACBOE having sufficient local funding at the time the contract is secured. Contracts and obligations will commence upon approval by the ACBOE.

Data Access - Any data (Data defined as any information, associated Meta data and databases.) provided to vendors is intellectual property of ACBOE and as such must be provided to ACBOE upon request.

Insurance - Acceptable to ACBOE with limits no less than \$2 million and workers’ compensation coverage as required by applicable statute. Respondent shall provide ACBOE evidence of such coverage within three (3) days of award of the contract.

Assignment - Any attempt by supplier to assign or otherwise transfer any interest in this Agreement without prior written consent of ACBOE void the contract.

Compliance with Law - The vendor shall comply with all applicable federal, state and local statutes, regulations, ordinances or other legal requirements that apply to it or ACBOE.

Indemnity - Respondent shall indemnify, defend and hold harmless ACBOE from and against any claims, losses, suits, charges, demands and expenses, including attorneys’ fees, arising out of or related to (i) Respondent providing the services, (ii) any breach of any duty, representation, warranty or covenant,

contractual or otherwise, by or attributable to Respondent and (iii) any act or omission attributable to Respondent.

Proposer Requirements – Each proposer is required to complete the Bidder’s Proposal Sheet details and if chosen, enter into a contractual agreement with the ACBOE for implementation and operation of the services outlined in the accepted proposal and subsequent agreement.

Terms of Agreement – The contractual agreement will take effect on a date mutually agreed upon by the successful Proposer and the ACSBOE with services to begin no later than January 3, 2022.

Payment- Invoices must be submitted to the ACBOE with payment made in accordance with agreement terms. Payment terms are net thirty (30) days upon the satisfactory of completion of services and submission of an acceptable invoice.

At a minimum, invoices will include:

1. Name, address and telephone number of the vendor and similar information in the event payment is to be made to a different address.
2. The purchase order number.
3. Description of services rendered and the cost of the service.
4. Any additional information called for by the Request for Bid.

PREPARATION:

Washing: Clean all surfaces to be painted to remove all dirt and mildew so the new finish coat will adhere properly. Hand clean around windows and doors.

Caulking: Fill all cracks and gaps around windows, doors, wood joints and seams – to prevent wood decay, seal out moisture & drafts of areas to be painted or as specified. Apply a paintable silicon sealant to cracks in stucco. Carve out a clean base for sealant.

Glazing: Putty all needy window panes to seal out moisture and drafts.

Scraping: Scrape all loose and peeling paint to ensure proper adhesion of primer/finish coat.

Sanding: Sand as necessary to promote adhesion

Description of Services Needed:

Work needed at the Kilby House located on Anniston High School’s campus.

- (a) Paint must be High Quality Corondo or Equivalent.
- (b) Interior Painting
- (c) Prep, patch and scrape paint where needed.
- (d) Paint all walls, doors, trim, casings, stair balusters, window trim, window grid, cabinets, fireplace surrounds and ornate details.
- (e) Moving all furniture and items in the painting area and placing it back in place.

Description of Paint:

Trim Paint will be Gloss or Semi-Gloss Finish.

Wall Paint will be Eggshell or Flat finish.

Bidder's Proposal Sheet
Proposal Details, Terms and Pricing
Proposal Deadline is Wednesday, December 15, 2021

Description and terms of the services to be provided (attach a separate document if additional space is needed):

Proposal Terms:

Proposed Pricing and Structure Details:

VENDOR INFORMATION

Company Name: _____

Address/City/State/Zip: _____

E-Mail Address: _____

Company website: _____

Printed name and title of Authorized Company Representative:

Name

Title

Signature of Authorized Company Representative:

Date: _____